

Tidewater Soil & Water Conservation District

An Equal Opportunity Employer

Application For Employment

EMPLOYEES OF TIDEWATER SWCD AND APPLICANTS FOR EMPLOYMENT SHALL BE AFFORDED EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT WITHOUT REGARD TO RACE, COLOR, RELIGION, POLITICAL AFFILIATION, NATIONAL ORIGIN, DISABILITY, MARITAL STATUS, GENDER OR AGE.

| | | | |
|------------------------------|--|--------------------|--|
| Position Applied For: | | | |
| Full Legal Name: | | | |
| Address: | | | |
| | | | |
| City: | | | |
| State: | | Zip Code: | |
| Home Phone: | | Cell Phone: | |
| Email Address | | | |

| Education: | School Name and Location | Dates Attended | Degree or Diploma |
|-------------|--------------------------|----------------|-------------------|
| High School | | | |
| College | | | |
| Other | | | |
| Other | | | |

License (to include driver's), certificate or other authorization to practice a trade or profession.

| Name | License Number | Expiration Date | Granted By (Licensing Board) |
|------|----------------|-----------------|------------------------------|
| | | | |
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Experience:

Starting with the most recent, describe ALL paid, military and applicable voluntary experience. Highlight your knowledge, skills and abilities which best demonstrate your qualifications for this position. You may list significantly different jobs within the same organization as separate items. (Use additional paper if necessary.)

May we contact your present employer? Yes No

| | | | |
|-------------------------------------|--|--------------------------------|--|
| Employer: | | | |
| Address: | | | |
| Job Title: | | | |
| Phone #: | | Supervisor: | |
| Type of Business: | | Type of Equipment Used: | |
| Date of Employment: From: To: | | Number of Employees Supervised | |
| Starting Salary or Hourly Rate: | | Ending Salary or Hourly Rate: | |
| Duties: | | | |
| Reason for Leaving: | | | |

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| Reason for Leaving: | | | |

References:

List names, addresses and relationships of three persons not related to you who know your qualifications:

| Name | Address | Phone | Relationship |
|------|---------|-------|--------------|
| | | | |
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Miscellaneous:

For purposes of compliance with the Immigration Reform and Control Act, are you legally eligible for employment in the United States? Yes No. Under the Immigration Reform and Control Act of 1986, you will be required to fill out a certification verifying that you are eligible to be employed and verifying your identity. Further, you will be required to provide documentation to that effect should you be employed.

When will you be able to start work? (No date is necessary if you are available as soon as you give two (2) weeks notice.) _____Month_____Day_____Year.

Certification: Each Application Requires Current Date and Original Signature

I hereby certify that all entries and attachments are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery may cause forfeiture on my part to employment in the service of Tidewater Soil & Water Conservation District. I understand that all information on this application is subject to verification and I consent to references and former employers and educational institutions listed being contacted regarding this application. Also, I consent to a criminal history background check.

| | | | |
|-------|--|------------------------|--|
| Date: | | Applicant Signature | |
|-------|--|------------------------|--|

Return completed application to
Tidewater Soil & Water Conservation District
Attention LaVerne Calhoun
P.O. Box 677
Gloucester, VA 23061
804-693-3562 Ext. 5
lcalhoun@tidewaterswcd.org